Name:		
Grade:	PRE & PRIMARY SCHOOL	photo
Year:	CityKidz	p
Reference:		
House:	Strive to Achieve	
Comments:		

REQUIREMENTS

TICK

Copy of Immunisation records/Copy of learner's Vaccination Records, if available

Copy of learner's Birth Certificate / ID document

TWO ID photographs (child)

Copy of Identity Document of parent(s)/guardian(s)

Copy of payslip of parent(s)/guardian(s) - Affidavit required if self-employed

Copy of learner's latest Progress Report from previous school/ or FINAL progress Report

Copy of transfer letter from previous school attended

Proof of residence of parent(s)/guardian(s)

Proof of bank statement of parent(s)/guardian(s)

- 1. Please ensure that all the above documents are submitted with the application for approval. Failure to do so will result in the application being declined.
- 2. Affordability interview between Administration / Financial Department/Principal and parent(s)/guardian(s)

Please cross Yes /No YES NO

3. How did you hear about CityKidz Pre & Primary School?

а	Our website	d	A referral	
b	Flyers	е	The Inner City Gazette	
С	Street signage	f	Other	

4. The prospective parent/guardian has applied for/qualifies for the following option/s:

OPTION 1		OPTION 2	
The Early Bird Offer-Fees paid for entire year by 01 <sup>st</sup> February		The Two B	ird Offer-per sibling
10% Discount		5% Discount	

# CityKidz Pre & Primary School

# Registration Form

18 Mooi Street (Entrance 11 Goud Street) City & Suburban 2001

PO Box 260003 Excom 2023

Tel: (011) 334-6631

e-mail: info@citykidz.co.za

## **REGISTRATION 2022**



# We welcome you to our School

CityKidz Pre & Primary School (Association Incorporated Under Section 21)
Registration number 2007/014450/08

Principal S Reynolds

Directors RD Plit T Chittenden

CityKidz Pre & Primary Sc	chool : REGISTRATI	ION FOR ADMISSION 20	22		
YEAR APPLIED FOR					
GRADE APPLIED FOR GF	RADE   RR   R   1   2   3   4	5 6 7			
CURRENT GRADE LAST GRADE PA	SSEDYEAR	GRADE/S REPEATED	-		
necessary supporting documents	are attached.	are completed legibly, is signed and	d ALL		
NECESSARY SUPPORTING DOCU	JMENTS, COMPLETED SEC	CTIONS & FORMS			
Registration Fee R550-00: NEW ENROLN enrolments only to secure a place at the ANNUAL SCHOOL ADMINISTRATION L ANNUAL SCHOOL ADMINISTRATION L Copy of learner's FINAL progress Report Copy of learner's latest Progress Report Copy of learner's Birth Certificate / ID doc Copy of learner's Vaccination Records, if Copy of learner's Residence and Study Po Copy of parents' / legal guardians' ID doc The transfer card from the previous school	e school. Payable together with the LEVY – R900.00 for Grade 4-7 LEVY – R1195.00 for Grade RR-3 once available ument available ermit, if foreign ument		Two recent colour photos of learner (ID SIZE) If not already submitted		
FOR OFFICE USE					
	Approved	Family Code			
Notes	Date	Credit Reference			
	Commencement Date:	Siblings at 1.	_		
	Grade: the school 2				
SECTION 1A: LEARNER'S PARTIC	CULARS				
SURNAME	FULL NAMES AS ON	I BIRTH CERTIFICATE / ID DOCUME	NT		
PREFERRED NAME	IDENTITY NUMBER				
DATE OF BIRTH	AGE	GENDER MALE	FEMALE		
HOME & OTHER SPOKEN LANGUAGE/S HOME OTHER					
LANGUAGE/S OF LEARNING & TEACHING	FIRST (HL): <b>ENGLISH</b>	SECOND (FAL): AFRIKAANS			
NUMBER OF CHILDREN IN FAMILY	POSITION	OF CHILD IN FAMILY			
NATIONALITY COUNTR	Y OF ORIGIN	DATE OF IMMIGRATION			
RACE ASIAN AF	RICAN COLOURED	INDIAN WHITE	OTHER		
RELIGION	RESIDENCE	PARENTS GUARDIANS			
TPANSPORT TO/FROM SCHOOL	MOTOR VEHICLE	S TAXI WAIK			

Current School _		Previous School			
Address		Address			
- Dringing!		- Principal			
Principal Principal Principal    Has admission to any other school/s ever been refused? If yes, please state reason    Yes No					T
Has admission	to any other school/s ever bee	en rerused? If yes, please state reason		Yes	No
SECTION 2: L	EARNER'S MEDICAL DE	TAILS			
BLOOD TYPE		0+ 0- A+ A- AB- A	AB+ B+	B- UN	NKNOWN
FAMILY DOCTOR:	NAME	TEL NO			
	ADDRESS			CODE	
MEDICAL AID:	NAME	MEMBEF	R NUMBER		
	MAIN MEMBER INITIALS & SURNAME	MAIN ME	EMBER BER		
	OPTION				
Has the learner received all the necessary immunisations? If no, please state reason  YES  NO					
2. Has the learne	r suffered from any of the follo	wing illnesses? Please indicate with an x			
ASTHMA ENTERIC FEVER MEASLES SCARLET FEVER CHICKEN POX GERMAN MEASLES MUMPS TICBITE FEVER DIABETES HEPATITIS POLIO TYPHOID FEVER DIPHTHERIA MALARIA RHEUMATIC FEVER WHOOPING COUGH					
3. Does the lear	ner suffer from any allergies?			YES	NO
If yes, please give details					
4. Does the learner have any special medical needs?  YES NO					
If yes, please giv	e details				
5. Does or has t	the learner suffered from any o	other illnesses or disabilities?		YES	NO
If yes, please give details					
6. Is the learner receiving medical treatment for any condition  YES NO					
If yes, please give details					
7. Is or has the learner suffered from or received treatment for any psychological Yes No or emotional challenges?					No
If yes, please give details					
8. Has the learner had any operations?  Yes No					
If yes, please give details					
Please specify ar	ny other relevant medical deta	ils			

## SECTION 3: LEARNER'S MEDICAL DETAILS – CONSENT In a critical medical situation, please bear in mind that there may not be time to refer to the learner's records. The school therefore reserves the right to utilise the quickest medical service available. \_\_\_\_\_ being the parent / legal guardian of \_\_\_ hereby agree that a medical practitioner may provide emergency treatment as may be necessary. SIGNATURE OF PARENT / LEGAL GUARDIAN \_\_\_\_\_ SECTION 4: DETAILS OF ANOTHER CONTACT IN THE CASE OF AN EMERGENCY SURNAME FULL NAMES as indicated in the ID DOCUMENT CELL: \_\_\_\_\_ TEL H: \_\_\_ TEL W: \_\_\_\_\_ EMAIL ADDRESS (please write legibly) \_\_\_\_ RELATIONSHIP: SECTION 5: DETAILS OF FATHER / STEPFATHER / LEGAL GUARDIAN Complete only if NOT the account holder. REFER TO SECTION 8. SURNAME FULL NAMES as indicated in the ID DOCUMENT DESIGNATION MR MRS MS MISS DR REV PROF OTHER **IDENTITY NUMBER** \_\_\_ MARITAL STATUS\_\_\_\_\_ RELATIONSHIP \_\_ OCCUPATION \_\_\_ \_\_\_ EMPLOYER \_\_\_\_ RESIDENTIAL ADDRESS WORK ADDRESS POSTAL ADDRESS

PARENTAL STATUS

Learner Living With Parent/S

Parent/S

Learner's Legal Access Rights To Access Rights In An Emergency Only

TEL W \_\_\_\_\_

EMAIL ADDRESS (please write legibly)

CELL \_\_\_\_\_

	ne account holder. REFER	R TO SECTION 8.		
SURNAME		FULL NAMES as indicated in the ID DOCUMENT		
DESIGNATION	MR	MRS   MS   MISS	DR REV PROF	OTHER
IDENTITY NUMBER				
		MARITAL STATUS		
OCCUPATION		EMPLOYER		
RESIDENTIAL ADDRESS	S WORK	ADDRESS	POSTAL AE	DDRESS
TEL H	TEL W		CELL	
EMAIL ADDRESS (please	write legibly)			
PARENTAL STATUS	Learner Living With	Learner's Legal	Access Rights To Access Rights II	
	Parent/s	Guardian	Learner	Emergency Only
We, the undersigned,	us in this Application fo	or Admission is comple	, hereby	
We understand that the current learner that hat		of learners per class r	nay be exceeded throu	ugh the placing of a
	dmission will be recon the School's attention,	nsidered in the case wh , is withheld.	nere important relevan	t information, which
School in accordance	with the terms and co	ess Code and will acce onditions set out herein nanges to any details o	n. We hereby acknowle	edge that the onus is
NB: The signatu	ire of both parents	and / or legal guar	dians are required	where applicable.
SIGNATURE OF FAT	HER / STEPFATHER	R / LEGAL GUARDIAN		DATE
SIGNATURE OF MO	THER / STEPMOTHE	R / LEGAL GUARDIA	N	DATE

SECTION 8: DETAILS OF A	ACCOUNT HOLDER	
SURNAME	FULL NAMES as indicated in the IE	DOCUMENT
DESIGNATION	MR MRS MS MISS DR	REV PROF OTHER
IDENTITY NUMBER		
RELATIONSHIP	MARITAL STATUS	
OCCUPATION	EMPLOYER	
RESIDENTIAL ADDRESS	WORK ADDRESS	POSTAL ADDRESS
TEL H		CELL
EMAIL ADDRESS (please write leg		
We, the undersigned, information given by the Acco	unt Holder in this Application for Admission	, hereby certify that the on is complete and accurate.
of the once-off, non-refundable	ability to CITYKIDZ PRE & PRIMARY SCH e enrolment fee, school fees, and any oth ect of participation in or attendance of any	er amounts which may become due and
We accept the Financial Term	ns and Conditions of which a copy has be	en kept.
NB: The signature of the required where applicable.	Account Holder and that of a 2 <sup>nd</sup> pare	nt / a parent / or legal guardians are
SIGNATURE OF ACCOUNT	HOLDER	DATE
SIGNATURE OF 2 <sup>ND</sup> PAREN	T / A PARENT / LEGAL GUARDIAN	DATE
SIGNATURE OF AN AUTHO	RISED SCHOOL REPRESENTATIVE	DATE

#### SECTION 10: FEES, FINANCIAL TERMS AND CONDITIONS

#### FEES for 2022

- Registration Fee R550-00: NEW ENROLMENTS ONLY. This is a ONCE OFF – NON-REFUNDABLE FEE- payable for new enrolments only to secure a place at the school. This is payable together with the Annual School Administration Levy.
- ANNUAL SCHOOL ADMINISTRATION LEVY FOR GRADE RR-3
   Annual school administration levy inclusive of Foundation Phase workbooks and Learner Support Material R1195-00
- 3. ANNUAL SCHOOL ADMIN LEVY FOR GRADE 4-7- R900-00.
- 4. The ANNUAL SCHOOL ADMINISTRATION LEVY includes a starter stationery pack, all exercise books, plastic covers, and coloured covers.
- 5. At the beginning of the year ALL children will need to bring the following supplies for the year: 2 reams of Typek paper, 4 rolls of toilet paper; 2 boxes of tissues, 2 additional glue sticks (Pritt) and 1 packet of wet wipes.
- 6. Pre-School (Grade RR and R) Monthly payment R950-00 (11 months)
- 7. Primary School (Grade 1-7) Monthly payment **R1150-00 (11 months)**
- 8. Aftercare Fees- **R540-00** (10 months) (Excluding June /July and December holidays)
- 9. Please note that a child registered during any date in a month, will be deemed to have enrolled from the 1st day of the month wherein enrolment takes place.

No child will be accepted back to CityKidz if fees have not been paid up in FULL for the CURRENT year.

### CityKidz Pre & Primary School Banking Details

FNB- First National Bank

ACCOUNT NUMBER: 62549374974

**BRANCH NUMBER: 204109** 

(RMB Corporate Banking Cape Town)

#### 10. ACCEPTANCE OF LIABILITY

- 1.1 The person responsible for the account (hereafter the Account Holder) as set out in the standard Application for Admission (hereafter the Application) herewith assumes liability for the account, alternatively binds him/herself as co-debtor and surety for payment of all fees to the School.
- 1.2 The legal guardian, as described in the Application, binds him/herself as surety and co-debtor for the payment of all legal fees by the Account Holder or any other payments that may arise from this Agreement.

#### 11. TERMS OF PAYMENT

- 2.1 It is recorded that fees are determined at the beginning of the year and that the Account Holder is informed of the result in writing.
- 2.2 The Account Holder shall immediately inform the School if he/she has not received an invoice at the start of the academic year.
- 2.3 Fees for 11 (ELEVEN) months are payable monthly in advance by means of debit order on or before the 2<sup>nd</sup> (second) day of each calendar month or annually in advance by 31 December, depending on the fee payment option exercised by the Account Holder in the Application.
- 2.4 The School reserves the right to charge interest of 15% (fifteen per cent) on all accounts that are in arrears by 30 (thirty) days or longer.
- 2.5 Payment of monthly fees is not subject to presentation of a statement. Payments are made in accordance with the applicable fee structure of the School.
- 2.6 In the event where an existing account is / has not been managed in the proper manner, no further Applications will be considered.

#### 12. BREACH OF CONTRACT

In the event where the undersigned surety, Account Holder or legal guardian commits a breach of contract of any of the terms of this Agreement, the School may in its sole discretion:

- 12.1 Refuse the learner entry to the School's premises until the breach has been remedied; or
- 12.2 Claim damages from the Account Holder and / or the surety and legal guardian; or
- 12.3 Take whatever legal steps that may be necessary.

#### 13. GENERAL

This Agreement constitutes the whole Agreement between the parties relating to the subject matter hereof. No amendment of consensual cancellation of this Agreement or any provision or term thereof or of any Agreement, bill of exchange or other document issued or executed pursuant to or in terms of the Agreement and no settlement of any disputes arising under this Agreement and no extension of time, waiver or relaxation or suspension of any of the provisions or terms of this Agreement or of any Agreement, bill of exchange or other document issued pursuant to or in terms of this Agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or relaxation or suspension which is so given or made shall be strictly construed as relating strictly to the matter in respect whereof it was made or given.

#### 14. JURISDICTION

This Agreement is subject to South African law.

#### 15. <u>CREDIT INFORMATION</u>

The Account Holder, surety or legal guardian hereby consents to the disclosure and exchange of personal financial information to a credit bureau or financial institution in accordance with the National Credit Act.

#### 16. <u>DOMICILIUM</u>

The parties choose as their domicilium citandi et executandi the addresses set out in the Application.

#### 17. LEGAL FEES

In the event where the School takes legal action against the Account Holder, he/she will be liable for all legal fees on an attorney client scale, collection costs and commission, interest and tracing fees.

#### 18. CANCELLATION

- 9.1 The Account Holder undertakes to give 30 (thirty) calendar days written notice of termination of the enrolment of a learner, failing which the liability for the full amount of the following term's fees shall be owing.
- 9.2 The School shall be entitled to terminate the enrolment of any learner under the following circumstances:
  - 9.2.1 Summarily, and with immediate effect, if the learner is guilty of any offence which, in the sole opinion of the School, renders his/her continued enrolment at the School impossible, in which event the Account Holder, after deduction of all amounts otherwise owing to the School, will be refunded a pro-rata proportion of any fees already paid in advance in respect of such learner.
- 9.3 In the event of emigration, which is a long process, the School requires 1 (one) full term's written notice in advance.

SIGNATURE OF ACCOUNT HOLDER	DATE

SECTION 11: GENERAL INDEMNITY	SECTION	11: <b>GENE</b>	RAL IN	DEMNIT	TY
-------------------------------	---------	-----------------	--------	--------	----

- 1. The School and its staff as well as the Directors undertake to implement reasonable and generally acceptable measures with regard to the safety and well-being of all learners, educators and visitors to the School.
- The School and its staff as well as the Directors do not accept any responsibility for accidents, harm or 2. loss that may take place in the class, on the school terrain. 3. Each parent is therefore requested to complete this form as proof that you accept the position of the School and its staff as well as the Directors as set out above as well as the risks involved therewith. I, \_\_\_\_\_, being the parent / legal guardian of 4. who is enrolled as such and accepted by the School, subject to the terms set out herein, indemnify the School and its staff as well as the Directors for the time being of the CityKidz Pre and Primary School, Reg no. 2007/01450/03) for any injury, losses or damages in general, however they may occur, that I as parent / legal guardian of the above learner may suffer as a result of any occurrence whereby the learner may be involved, whether as the causing or suffering party, whilst participating in any school activity, except if such injury, loss or damage arises as a consequence of the gross negligence or wilful misconduct of the School and its staff as well as the Directors or any person acting for or controlled by the School and its staff as well as the Directors. 5. In particular, I authorise that the aforesaid learner may be involved in all excursions undertaken by his/her group or class during school days as part of his/her learning experience and where applicable, I agree that he/she may utilise the transport arranged by the School for such excursions. I also indemnify the School and its staff as well as the Directors for any damages or losses that I as parent / legal guardian of the above learner may suffer under such circumstances and voluntarily accepts the risks associated therewith, except if such injury, loss or damage arises as a consequence of the gross negligence or wilful misconduct of the School and its staff as well as the Directors or any person acting for or controlled by the School and its staff as well as the Directors. 6. In the event of the aforesaid learner making use of the bus service to and from the School, I acknowledge that I am aware that such service is operated by an independent contractor and that neither the School and its staff as well as the Directors accepts any responsibility therefore. SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_ DAY OF \_\_\_\_ AS WITNESSES: 2.

SIGNATURE OF PARENT / LEGAL GUARDIAN

#### **SECTION 12: PERMISSION TO USE PHOTOGRAPHS**

I understand and acknowledge that, from time to time, informal photographs are taken of the School's learners, but that, insofar as these photographs are placed in the possession or control of the School and its staff as well as the Directors, these photographs might be used by the School and its staff as well as the Directors in the electronic and/or printed media, newspaper advertisements, magazine advertisements, brochures, flyers, posters, billboards, banners, flippers and signage on buildings and vehicles, which use will be solely for purposes of marketing the School.

As all marketing material of the School portrays excellence, the School will at all times, insofar as the use and publication of photographs are placed in the control of the School ensure that these photographs are used in good taste.

SIGNATURE OF PARENT / LEGAL GUARDIAN

# CityKidz Pre & Primary School Affordability Interview

#### **OFFICE USE ONLY**

This form must only be filled in	by the Administration / Financial Departmen	t or Principal		
Date :/	11			
Details of Parents/Guardians				
Donort 4	I			
Parent 1				
Parent 2				
Income				
Total Income Parent 1				
Total Income Parent 2				
Total Income				
Total Income				
Less Expenses				
Rent				
Car				
Insurance				
Telephone				
Clothing				
Groceries				
Other				
Other				
Other				
Total Expenses				
Income Less Expenses				
moonie 2003 Expended				
Total School fees per month				
Balance				
Copy of Payslip				
Copy of Bank Statement				
Application Outcome:				
Credit Vetting Clerk:				
School Bursar:				
Principal:				
Date:/ _	/	School Stamp		

#### **CITYKIDZ PRE & PRIMARY SCHOOL**

#### REQUIREMENTS UPON APPROVED REGISTRATION

	CHECKLIST	TICK
1.	Completed application form. (Including supporting documents)	
2.	An affordability interview will be conducted by Finance or appointed secretarial staff	
3.	Registration fee deposit and first month's school fees into bank account	
4.	Proof of payments must be forwarded to the school using one of the alternatives :	
	copy by hand, fax or e-mail	

#### **FEES for 2022**

- 1. Registration Fee **R550-00:** NEW ENROLMENTS ONLY. This is a ONCE OFF NON-REFUNDABLE FEE-payable for new enrolments only to secure a place at the school. This is payable together with the Annual School Administration Levy.
- 2. ANNUAL SCHOOL ADMINISTRATION LEVY FOR GRADE RR-3
  - Annual school administration levy inclusive of Foundation Phase workbooks and Learner Support Material R1195-00
- 3. ANNUAL SCHOOL ADMIN LEVY FOR GRADE 4-7- R900-00.
- 4. The ANNUAL SCHOOL ADMINISTRATION LEVY includes a starter stationery pack, all exercise books, plastic covers, and coloured covers.
- 5. At the beginning of the year ALL children will need to bring the following supplies for the year: 2 reams of Typek paper, 4 rolls of toilet paper; 2 boxes of tissues, 2 additional glue sticks (Pritt) and 1 packet of wet wipes.
- 6. Pre-School (Grade RR and R) Monthly payment **R950-00 (11 months)**
- 7. Primary School (Grade 1 7) Monthly payment R1150-00 (11 months)
- 8. Aftercare Fees- R540-00 (10 months) (Excluding June /July and December holidays)
- 9. Please note that a child registered during any date in a month, will be deemed to have enrolled from the 1st day of the month wherein enrolment takes place.
- 10. No child will be accepted back to CityKidz if fees have not been paid up in FULL for the CURRENT year.
- 11. CityKidz Pre & Primary School banking details:

FNB- First National Bank

ACCOUNT NUMBER: 62549374974 BRANCH NUMBER: 204109 (RMB Corporate Banking Cape Town)

#### NOTICE:

- I. Registration and 1st month school fee must be paid before the learner will be accepted into a class.
- II. Parents need to receive a Reference number from the school via SMS or telephonically before paying any school fees into the bank account.
- III. Parent/s / guardian or person/s legally entitled to custody of the child will receive an invoice/statement at the end of every month.
- IV. Parents/Guardians really need to regard school fees as a priority in order to enjoy the excellent services the school provides.
- V. All monies received are allocated at the school's discretion.
- VI. Children are allocated to classes solely at the school's discretion. The school reserves the right to change, replace, and/or rotate all staff and/or to assign or reassign children to classes, without notice.

CityKidz Pre & Primary School is a private school and is not subject to the Government School Regulations.

## **UNIFORM SUPPLIERS**

Settler's Store is located at 93 Broadway(Albertina Sisulu), Bez Valley. Tel. 011 615 1350.

Girls Summer	Girls Winter
Tartan Skort (Looks like a skirt but are shorts)	Tartan Skort (Looks like a skirt but are shorts) to be worn with tights in winter or Long grey trousers
Golf Shirt with tartan design and school badge	Long-sleeved Golf Shirt tartan design and school badge
Navy short socks	Long Navy Socks or Navy Tights
CityKidz School sleeveless V-neck pullover (OPTIONAL)	Navy Woollen Tights if wearing the tartan skort
CityKidz School jersey long sleeves	CityKidz School jersey long sleeves
CityKidz School Blazer Navy Royal	CityKidz School Blazer Navy Royal
COMPULSORY Grade1-7	COMPULSORY Grade 1-7
CityKidz Sun Hat	
CityKidz tracksuit	Official CityKidz Windbreaker (with school badge) fleece line inner and tartan design (OPTIONAL)
Black school shoes for Summer and Winter	CityKidz tracksuit
Boys Summer	Boys Winter
Short grey trousers	Long grey trousers
Golf Shirt with tartan design and school badge	Long-sleeved Golf Shirt tartan design and school badge
Plain Navy blue socks	Plain Navy Blue socks
CityKidz School jersey long sleeves	CityKidz School jersey long sleeves
CityKidz School sleeveless v-neck pullover (OPTIONAL)	CityKidz School sleeveless v-neck pullover (OPTIONAL)
CityKidz School Blazer Navy RoyaL	CityKidz School Blazer Navy Royal
CityKidz tracksuit	CityKidz tracksuit
Black school shoes for Summer and Winter	Official CityKidz Windbreaker (with school badge) fleece line inner and tartan design (OPTIONAL)
Physical Education PET. House coloured	Physical Education PET. House coloured T-
T-Shirts /Navy Shorts and <b>BLACK</b> takkies	Shirts/ Navy Shorts and <b>BLACK</b> takkies
CityKidz SCHOOL BAG S/L/XL- COMPULSORY	CityKidz SCHOOL BAG S/L/XL COMPULSORY
CityKidz Sun Hat	